

End of Consultation

Auth Code 016656

Paid £100

(NOT IN USE)
14 Feb 2015

M3 355867

(046569 Rejected)



South Cambridgeshire
Application for a premises licence
Licensing Act 2003

046872

For help contact
licensing@scambs.gov.uk
Telephone: 03450 450 063

APPENDIX

* required information

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You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☐ Yes

☒ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

First name

Louise

Family name

Young

E-mail address

Main telephone number

Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

☒ Applying as a business or organisation, including as a sole trader

☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House?

☒ Yes

☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number

09441818

Business name

S&C Productions Ltd

If your business is registered, use its registered name.

VAT number

GB

217485594

Put "none" if you are not registered for VAT.

Legal status

Private Limited Company

Your position in the business

Operations

Continued from previous page...

Home country

United Kingdom

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

11

Street

Cheveley Road

District

City or town

Newmarket

County or administrative area

Suffolk

Postcode

CB8 8AD

Country

United Kingdom

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PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

☐ Address ☒ OS map reference ☐ Description

Premises OS Map Reference

OS map reference

TL41394 56836

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Unknown

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APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- ☐ An individual or individuals
- ☒ A limited company / limited liability partnership
- ☐ A partnership (other than limited liability)
- ☐ An unincorporated association
- ☐ Other (for example a statutory corporation)
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales

Confirm The Following

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

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NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Louise Young

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Continued from previous page...

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

Date of birth / /
dd mm yyyy

Nationality [Documents that demonstrate entitlement to work in the UK](#)

[Add another applicant](#)

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OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

Green field site on Haggis Farm. Entrance off Granchester Road. There is no permanent parameter of the site however a temporary secure perimeter will be installed as per the site plan.

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

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PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

☐ Yes

☒ No

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PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

☒ Yes

☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Give timings in 24 hour clock.

(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

SUNDAY

Start 11:00

End 23:00

Start

End

Will the exhibition of films take place indoors or outdoors or both?

☐ Indoors ☐ Outdoors ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Open air cinema of films/TV for adults and/or children to be shown throughout the festivals.

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

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PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

☐ Yes ☒ No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

☐ Yes ☒ No

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PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

Continued from previous page...

☒ Yes

☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.

(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of live music take place indoors or outdoors or both?

☐ Indoors

☐ Outdoors

☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Amplified music across 3-4 stages. Stages will be clearly marked on site plan submitted to the council in advance of the event.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Continued from previous page...

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

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PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises to
be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

☐ Indoors ☐ Outdoors ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Amplified music played across 3-4 stages. Stages will be clearly marked on site plan submitted in advance to the council.

State any seasonal variations for playing recorded music.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

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PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises to
be used for the activity.

TUESDAY

Start

End

Start

End

Continued from previous page...

WEDNESDAY

Start End

Start End

THURSDAY

Start End

Start End

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

Will the performance of dance take place indoors or outdoors or both?

☐ Indoors ☐ Outdoors ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Dance may be included as part of the performances across the stages. Amplified music.

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 13 of 21**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

☐ Yes☒ No**Section 14 of 21****LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

☐ Yes☒ No**Section 15 of 21****SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

☒ Yes☐ No**Standard Days And Timings****MONDAY**Start End Start End Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises to
be used for the activity.**TUESDAY**Start End Start End **WEDNESDAY**Start End Start End **THURSDAY**Start End Start End **FRIDAY**Start End Start End **SATURDAY**Start End Start End

Continued from previous page...

SUNDAY

Start 12:00

End 22:30

Start

End

Will the sale of alcohol be for consumption:

☒ On the premises ☐ Off the premises ☐ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Louise

Family name

Young

Date of birth

21 / 11 / 1992
dd mm yyyy

Continued from previous page...

Enter the contact's address

Building number or name	5
Street	High St
District	Wicken
City or town	Ely
County or administrative area	Cambridgeshire
Postcode	CB7 5XR
Country	United Kingdom
Personal Licence number (if known)	FH0652
Issuing licensing authority (if known)	Forest Heath

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ☐ Electronically, by the proposed designated premises supervisor
- ☒ As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Strawberries & Creem – Potential expletive language during performances, semi nudity from artists
The Cambridge Club – All family friendly activities appropriate to the audience

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAYStart End Start End **WEDNESDAY**Start End Start End **THURSDAY**Start End Start End **FRIDAY**Start End Start End **SATURDAY**Start End Start End **SUNDAY**Start End Start End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

There may be a need to open or close the gates earlier or later than expected for health and safety or crowd management issues.

Section 18 of 21**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

Continued from previous page...

Continued from previous page...

List here steps you will take to promote all four licensing objectives together.

Please see attachment.

b) The prevention of crime and disorder

c) Public safety

d) The prevention of public nuisance

e) The protection of children from harm

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.

- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

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NOTES ON REGULATED ENTERTAINMENT

In terms of specific regulated entertainments please note that:

- **Plays:** no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- **Films:** no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- **Indoor sporting events:** no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- **Boxing or Wrestling Entertainment:** no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- **Live music:** no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- **Recorded Music:** no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

Fee amount (£)

2,000.00

ATTACHMENTS

AUTHORITY POSTAL ADDRESS

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**DECLARATION**

- I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

☐

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

Full name

Capacity

Date (dd/mm/yyyy)

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

**Strawberries and Creem 2019 Draft Premises Licence Additional Conditions-to
be reflected within the Applicant's Operating Schedule**

Prevention of Crime and Disorder

1. Ensure the appropriate numbers of suitably competent SIA licensed and registered staff are employed and used, to be agreed to Cambridgeshire Constabulary (Cambs Police) and South Cambridgeshire District Council (SCDC) 3 months prior to each event and in accordance with the risk assessment associated with each event.
2. In respect of each event under this licence, the licensee shall:
 - a. Provide a provisional Security Management Plan (SMP) with a gridded site plan, including the site boundaries, and search policy, to Cambs Police and SCDC 5 months prior to the event;
 - b. Following consultation with Cambs Police and SCDC submit a final version of the SMP, including search policy and gridded site plan 3 months prior to the event;
 - c. Implement and thereafter comply with the SMP document during the event.
3. Without prejudice to any other provisions that it may contain, the SMP referred to in the above paragraph will include the following provisions:-
 - a. That every designated point of entry to the site will be such a size so as to reasonably permit the meaningful and effective control of those points by Stewards, Security Staff or Police, including any emergency evacuation, and to reasonably facilitate the safe and effective stop of persons and search where necessary.
 - b. All persons to be subject to searches by security staff prior to the person being admitted to the event, in a manner agreed with statutory bodies prior to the event and in line with the search policy. To include, where applicable, appropriate searches for offensive weapons such as with the use of search wands and/ or knife arches etc.
 - c. All persons attending the event shall not be admitted into the event with glass receptacles.
 - d. All persons attending the event shall not be allowed to bring alcoholic drinks into the event.
 - e. All persons attending the event shall not be allowed to re-enter the event once they have left or been ejected from the event, in line with the ejection policy.
 - f. Open drinks shall be subject to testing via Alcoblow or similar equipment by security staff in a manner agreed with statutory bodies prior to the event.
 - g. All bags to be subject to searches by security staff prior to the person being admitted to the event, in a manner agreed with statutory bodies prior to the event and in line with the search policy.
 - h. Amnesty bins shall be provided at all entrances and be securely fixed at those points.
 - i. i) Suitable CCTV provision to be provided for the event, including body cameras for security staff, capable of making both audio and visual recordings.

- ii) Ensure a suitable, continual recording CCTV system is in place and recording during all licensed hours to monitor entrances, exits, and other relevant areas of the site to address the prevention of crime. The responsible person must ensure that the date and time settings on the system are correct and that the CCTV system is maintained in sound working order.
 - iii) Ensure that any recordings from the CCTV and body camera systems are kept for a minimum of 31 days and that they are made available, on demand, to any authorised officer from Cambs Police and SCDC.
 - j. Details of proposed measures, including a detailed site plan, to ensure that the perimeter of the site is controlled securely and so as to prevent access to the site of people or items, so far as reasonably practicable, other than through clearly designated points of entry.
 - k. As part of the SMP, the licence holder shall arrange for the site to be monitored effectively on the day of the event to prevent activities being carried out that may result in crime and disorder. Security and or stewards will be readily available to patrol the site during these times to monitor for any crime and disorder issues.
4. Notices shall be displayed at all entrances, including for artists and the public, confirming the admissions and ejection policies.
 5. Ensure that at least two trained female members of security staff or supervisors to be available if searches are to be conducted on females attending the event.
 6. Ensure that adequate and appropriate lighting is provided at the site and within the vicinity of the event footprint during the hours of darkness whenever the licensable activity takes place.
 7. Ensure a means of two-way communication, effective and tailored for the event, is provided to report crime and disorder incidents between stewards, SIA staff, the Event Manager and other relevant persons, such as Cambs Police.
 8. Ensure notices are displayed at all entrances, on the website and on tickets, so that they are clearly visible to the public, advising that CCTV is installed at the event.
 9. From no later than 10:00hrs on the day of the event, ensure suitable and appropriate fencing and security are provided to the entrances of neighbouring residential properties, including Haggis Farm Cottages, Cambridge Road, Barton, CB23 7AT and Dumpling Farm Cottages, Barton Road, Grantchester, CB23 8AU, whilst still allowing residents free access to their property, until the event has finished and all members of the public have vacated the surrounding area; or the licence holder is to provide another suitable alternative for neighbouring residential properties, in agreement with said residents and SCDC.

Prevention of Public Nuisance

10. The licence holder shall give notice to SCDC, neighbouring residents adjacent to the site, including Haggis Farm Cottages, Cambridge Road, Barton, CB23 7AT and Dumpling Farm Cottages, Barton Road, Grantchester, CB23 8AU and the clerks of Coton and Grantchester Parish Councils of the date of the event(s) 5 months prior to the event(s) being held.

11. The Licence Holder is only permitted to hold the event(s) at the premises for one period of up to 2 consecutive days from Saturday to Sunday inclusive, on one occasion each calendar year.
12. Ensure all alcohol sales and regulated entertainment cease 30 minutes before the end of event's closing hour.
13. In each year the event is proposed, a draft noise management strategy shall be submitted to SCDC's Health and Environmental Services (H&ES) team at least 5 months prior to the event taking place. The strategy shall identify:
 - a. The hours of operation.
 - b. The location and direction of the sound systems and maximum sound energy output of all the significant noise sources proposed for the event.
 - c. Any proposed noise attenuation mechanisms to be employed during the event.
 - d. The location of the noise monitoring points, including noise sensitive properties identified from previous years' complaints.
 - e. The procedure for ensuring that any noise control levels set at noise sensitive locations are complied with.
14. The noise management strategy shall be agreed by SCDC's H&ES 3 months prior to the event taking place.
15. 5 months prior to the commencement of each event, any noise control levels applicable at the noise sensitive locations identified in the noise management strategy shall be set by SCDC's H&ES in consultation with the licence holder. The noise control levels set shall apply throughout the duration of the event and shall not be exceeded without the prior agreement of SCDC's H&ES. In the event of extraordinary circumstances, SCDC's H&ES reserve the right to vary the noise control levels during the event where it is evident that the existing noise control levels are not sufficient to prevent noise originating on the site from causing a public nuisance to residents in the vicinity of the event.
16. A sound engineer shall be based permanently in the Front of House Desk when music is being provided and will have the capability and authority to override all sound systems across the site.
17. Periodic checks should be carried out at the boundary of the premises whilst live or recorded music is being played to ensure that noise sensitive properties, based on previous years' complaints, including Haggis Farm Cottages, Cambridge Road, Barton, CB23 7AT and Gough Way, Cambridge, CB3 9LN, are not being and will not be adversely affected by the noise. Such checks to be carried out day time and night time with records kept of the date, time, location, decibel level, and action taken. Records to be made available to SCDC's H&ES on request.
18. A noise propagation test shall be carried out at least 2 hours prior to the start of the event in order to set appropriate control levels at the mixer position. The sound system shall be configured and operated in a similar manner to that intended for the event. The sound source for the test shall be similar in character to the music likely to be produced during the event.
19. A dedicated event incidents/ noise hotline number for incoming calls only is to be provided and is to be physically staffed throughout the duration of the event. Calls from unidentified callers are to be acted upon.

20. i) The incident hotline number shall be provided to neighbouring residential properties, including Haggis Farm Cottages, Cambridge Road, Barton, CB23 7AT and Dumpling Farm Cottages, Barton Road, Grantchester, CB23 &AU, and the clerks of Coton and Grantchester Parish Councils at least 7 days prior to the event, and shall also be publicised at least 7 days prior to the event on the Event's website. The incident hotline number shall also be provided at the entrances to the site, to continue for the duration of the event. Arrangements shall be made, to the satisfaction of SCDC's H&ES, for the reception, recording and investigation of complaints and for the responses made and action taken.
- ii) The licence holder shall ensure that a delegated named representative is responsible for handling complaints at all times during the event. Details of the named representative and contact telephone number, which will be staffed throughout the event, will be forwarded to the Licensing Authority, SCDC H&ES and Cambs Police at least 14 days prior to the event.
21. The provisional programme of regulated entertainment, including the running orders for each stage and any variations to them shall be provided to the Licensing Authority, Cambs Police and SCDC H&ES no later than 2 months prior to the event. The final intended programme shall be provided to the Licensing Authority, Cambs Police and SCDC H&ES no later than 14 days prior to the event taking place.
22. On the day of event each year and until 08.00 hrs on the following day the licence holder shall arrange for the site to be monitored effectively to prevent activities being carried out that may result in a noise nuisance being caused to neighbouring residential properties, including Haggis Farm Cottages, Cambridge Road, Barton, CB23 7AT and Dumpling Farm Cottages, Barton Road, Grantchester, CB23 8AU. Security and or stewards shall be readily available to patrol the site during these times to monitor and control noise levels.
23. A copy of the premises licence summary will be placed on display at each stage and at each bar during the event.
24. A copy of the full premises licence to be available to the stage managers of each stage and a further copy of the licence will be available at the main production office.
25. Relevant conditions and terms of the licence will be notified to artists and performers, including DJs. It shall be a term of such contract that the artists/performers/DJs will comply with all the terms and conditions of the premises licence.
26. Ensure prominent, clear and legible notices are displayed at the exit and in car parks, requesting users to respect the needs of nearby residents and to leave the site and area quietly and in a timely manner.
27. No erection or dismantling of stages or other temporary structures, or unloading /loading of production equipment, or deliveries or collections or other operational servicing in connection with the event, which can be heard beyond the perimeter of the licensed site, shall take place between the times of 00:00hrs (midnight) and 07:00hrs, without the prior agreement of SCDC H&ES.
28. Any external lighting shall be directed away from neighbouring residential properties and lit only during operational hours, including until the event has finished and all members of the public have vacated the surrounding area.

29. All sanitary appliances shall be provided and managed in accordance with the Provision and Management of On-site Toilet Facilities plan. All sanitary appliances must be regularly and constantly maintained to ensure that they are cleaned and emptied and in a functional state whilst people attending the event are on site, and during the build and break down of the site. A constant supply of clean water must be maintained to all sanitary appliances' wash hand basins used by caterers/ food handlers. A constant supply of clean water, or alternative hand cleansing by sanitiser, must be maintained to all sanitary appliances throughout the duration of the event.
30. Litter bins and other waste receptacles must be provided for use as detailed in the Litter, Refuse and Waste Water Management Plan. Litter bins and other waste receptacles provided for refuse and waste water must be maintained in a condition so that there is always adequate capacity, without the bins overflowing and effective arrangements shall be made to avoid creating fire risks and environmental pollution.

Public Safety

31. The maximum number of paying public and guests allowed at the venue at any one time will be limited to 12,000 persons with no more than 12,500 persons in total permitted on the site at any one time, including all staff, volunteers and traders. Suitable records to be kept to demonstrate to the Licensing Authority that these numbers have not been exceeded.
32. The Licence holder shall abide by the "Memorandum of Understanding" and Service Level Agreement agreed between Cambridgeshire Constabulary and the organisers of the event.
33. The Licence Holder shall produce and implement an Event Management Plan (EMP)
34. All of the proposals set out in the EMP document submitted by the Licence Holder shall be conditions of the licence, with the document to be submitted in its draft format to the Licensing Authority no later than 5 months before the event is to take place, and the submitted in its final format to the Licensing Authority 3 months before the event is to take place.
35. The EMP document to include a gridded site plan(s) including:
 - a. The perimeter, detailing the positioning of all entry and exit points;
 - b. Stages, tents and marquees
 - c. Food vendors, bars and any merchandising vendors
 - d. Car parks
 - e. The site facilities, including lighting towers, any security towers, generators, toilets, event control, security and production offices
 - f. Medical and welfare facilities
 - g. Customer information point
 - h. Directionality and orientation of sound systems associated with each music stage, tent and marquee, to be agreed by SCDC H&ES.
 - i. Emergency rendezvous points and fire assembly points.

The final site plan(s) shall be forwarded to the Licensing Authority and Cambs Police no later than 3 months prior to the event. The site plan(s) shall include all areas of the site under the control of the licence holder and indicate the final positioning of all music stages and tents.

36. The EMP document to include at least the following:
- a. Traffic management plan.
 - b. Security management plan.
 - c. Admission policy.
 - d. Ejection policy.
 - e. Drugs and alcohol management plan.
 - f. Suitable and sufficient risk assessments, fire risk assessments, safe working practices and contingency plans for the event, site build and break down. Ensure all risk assessments, fire risk assessments, safe working practices and contingency plans produced for the event are implemented.
 - g. Health and safety arrangements and relevant contract conditions between event organisers and contractors including production, music and lighting providers; food, water and drink suppliers and vendors; and temporary structures and art installation providers.
 - h. Noise management plan.
 - i. Medical and welfare plan.
 - j. Vulnerable persons management plan.
 - k. Emergency procedures and contingency plans, to include evacuation plans and procedures in case of a serious incident or death at the site.
 - l. Provision and management of on-site toilet facilities plan. The plan to include arrangements detailing the number and location of toilets, any separate provision for food handlers and the medical facility, and toilet emptying and cleaning schedules, to the satisfaction of SCDC H&ES.
 - m. Litter, refuse and waste water management plan. The plan to include the following:
 - i. The number and type of waste receptacles and their capacity,
 - ii. Placement of waste receptacles on site
 - iii. The methods and frequencies of collection
 - iv. Control and disposal of site waste to the satisfaction of SCDC H&ES.
 - v. Refuse and waste water facilities shall be positioned at strategic points in the vicinity of the caterers.
37. Any changes to the EMP document referred to above, once submitted in its final format, shall not be made by the licence holder except with the prior written consent of the Licensing Authority.
38. The Licence holder shall ensure all plans and procedures included within the EMP are appropriately and suitably implemented for the duration of the licensed activities.
39. Ensure all event log books are kept on site and made available to relevant statutory officers from SCDC and Cambs Police. The event log book shall include each and every event and incident, identifying the date, time and, if appropriate, action taken, including where there has been any refusal to sell alcohol and/ or any antisocial behaviour relating to alcohol sales.

40. Ensure all safety certificates, inspection reports and risk assessments are kept on site and made available to officers of relevant statutory officers from SCDC and Cambs Police.
41. Ensure appropriate numbers of suitably competent stewards and volunteers are available and working throughout the event. Written instructions to be provided to stewards and volunteers prior to the event and verbal instructions to be given to stewards and volunteers on the morning of the event regarding their roles and responsibilities and the rules for working at the event, what action to take in the event of an accident, incident or serious incident occurring, or if emergency or contingency plans need to be enacted.
42. Ensure that all relevant staff, including those selling alcohol, are appropriately and suitably trained on the requirements for persons' identification; establishing age; the adopted nationally recognised Age Restricted Policy; not serving alcohol to intoxicated persons; asking customers to use the site in an orderly and respectful manner, being aware of vulnerable persons, and adhering to Licensing and Environmental Health requirements.
43. Ensure a means of two-way communication, effective and tailored for the event is provided to report non-crime and disorder issues and incidents between stewards, the Event Safety Officer, the Event Manager, Cambridgeshire Fire and Rescue Service (CFRS) and on-site medics etc.
44. Provide and maintain suitable access, in all eventualities, for 'Blue Light' services to all parts of the site in consultation and agreement with CFRS, Cambs Police and on-site medics prior to the event, including contingency plans in the event of adverse weather conditions.
45. Appropriate and suitable fire safety equipment to be strategically positioned throughout the site, in consultation and agreement with CFRS prior to the event.
46. The Licence holder to ensure appropriate and suitable checks are carried out on food vendors and drinking water suppliers to ensure, so far as is reasonably practicable, they are meeting the requirements of current food safety, drinking water and health and safety legislation.
47. A list of all food, water and drink suppliers and vendors to be submitted to SCDC H&ES no later than 2 months prior the event with the relevant checks having been carried out by the licence holder.

Protection of Children from Harm

48. Ensure an appropriate and suitable, nationally recognised, Age Verification/ Age Restricted Policy is actively operated at the event, including at all licensed bars on the site, in relation to the sale or supply of alcohol, such as the 'Challenge 25' Policy.
49. Ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
50. Only accredited identity cards, passports or photo ID driving licence, or a photo ID card as approved by central government, will be accepted as bona-fide recognised forms of identification.
51. Notices shall be displayed on the website, on tickets, at the entrance and where alcohol is sold stating that a 'Challenge 25' Policy is in place.
52. A refusals register to be in place at all licensed bars on site. The refusals registers to be sent through to the licensing authority no more than 14 days after the event has ended.

53. Ensure all relevant staff are aware of, and implement, where appropriate, the vulnerable persons management plan.

Consent of individual to being specified as premises supervisor

Louise Young

[full name of prospective premises supervisor]

of

5 High St, Wicken, Ely, CB7 5XR

[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

Premises Licence

[type of application]

by

S&C Productions Ltd

[name of applicant]

relating to a premises licence

[number of existing licence, if any]

for

**Grid reference: TL 41394 56836 – field on Haggis Farm, Barton Road,
Cambridge, CB23 7AT**

[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

S&C Productions Ltd

[name of applicant]

concerning the supply of alcohol at

Grid reference: TL 41394 56836 – field on Haggis Farm, Barton Road,
Cambridge, CB23 7AT

[name and address of premises to which application relates]

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

FH0652

[insert personal licence number, if any]

Personal licence issuing authority

Forest Heath District Council

[insert name and address and telephone number of personal licence issuing authority, if any]

Signed

Louise Young

Name (please print)

Louise Young

Date

07/12/2018



Faintly visible text at the bottom of the page reads "Page 2 of 2".

YOUNG

1990

LOUISE HELEN

BRITISH CITIZEN

21 NOV / NOV 92

MACCLESFIELD

13 MAR / MARS 12 IPS

13 DEC /DEC 22

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